



Jobs with Purpose

Job title	Head Chef
Main Function	<p>NOW Group provides a range of services that support people with learning difficulties and autism to realise their full potential and change their lives for the better. The organisation was established in Belfast and expanded over the last twenty years throughout Northern Ireland, and more recently into Dublin to provide services to support people into employment, training, transition, volunteering and a family service.</p> <p>Loaf Catering is one of our social enterprise businesses and operates cafes and corporate catering throughout Greater Belfast, and Kilmainham in Dublin. We have an exciting opportunity for an experienced Executive Chef who will support us in taking our business to the next level, ensuring that quality and reputation are at the forefront of all business activity, and grow an exciting brand while creating training and employment opportunities for local people with learning difficulties and autism.</p> <p>As Head Chef you will be responsible for the creation and delivery of our food strategy. You will champion good quality ingredients and local suppliers to ensure that Loaf Catering is synonymous with quality. You will develop your team and prepare them for growth, at the same time supporting great participant experiences.</p>
Location	Loaf Café, 307-309 Grosvenor Road, Belfast <i>(will be required to work across all Loaf sites as required)</i>
Hours	40 per week
Salary scale	£33,000 per annum (pro rata)
Benefits	<p>25 days annual leave plus 12 statutory days (pro-rata)</p> <p>Health Cash Plan (on successful completion of probationary period)</p> <p>Access to confidential Staff Counseling & Financial Advisory Services</p> <p>Stakeholder Pension Scheme (5% employer contribution)</p> <p>Bike to Work Scheme</p> <p>Holiday purchase scheme</p> <p>Flexible working & Wellbeing initiatives</p>

Mission

Supporting people with learning difficulties and autism into jobs with a future.

Vision

A society where people with learning difficulties live, work and socialize as valued citizens.



Jobs with Purpose

Main Responsibilities

1. Support in the creation and delivery of a food strategy that supports Loaf Catering in its ambitious growth plans.
2. Create a changing menu plan that celebrates local, high quality seasonal ingredients in line with our brand and operational guidelines and produce standard operating procedures that support quality and training.
3. Lead by example, share your passion for food with the team, producing food for our cafes and corporate business using the recipes that celebrate our brand.
4. Working with the Events & Sales Manager to ensure that all customer enquiries are met, and our exceptional standards are exceeded, supporting with customer quotes and creating action plans.
5. Manage supplier relationships to ensure we are using the best quality ingredients, and protect our gross profit, as per NOW purchase order and procurement procedures.
6. Be accountable for all things compliance, Food Safety, Allergens and Health & Safety and the completion of appropriate records.
7. Inspire and support NOW catering students through provision of training and assessment opportunities in conjunction with training staff.
8. Line manage the Loaf production team.
9. Undertake any training as deemed necessary by senior management and carry out any other duties as deemed appropriate to the post.

Personnel Specification

Essential

1. Ability to be flexible and adaptable and to work evenings, weekends and public holidays as required.
2. Ability to work on own initiative and without direction.
3. A can-do attitude and able to work in a team.
4. Hard working with a willingness to learn.
5. NVQ Level 2 Catering and Hospitality or equivalent eg City and Guilds.
6. Intermediate Food Safety qualification.
7. Sound knowledge of Health and safety Procedures including COSHH and HACCP.

Desirable

1. Bakery or Patisserie qualification.
2. A1 / A2 Assessor Award or prepared to work towards same.
3. Experience of working with adults with a learning disability.

Shortlisting will be based on the evidence that you supply on your application form to satisfactorily demonstrate how, and to what extent, you meet the above criteria. The Shortlisting Panel will not make assumptions as to your circumstances, qualifications, and experience.



Jobs with Purpose

NOW Group adhere to the AccessNI Code of Practice and it is our policy to obtain an Enhanced Disclosure for employees who will be working within our service delivery teams. This check will be completed before employment commences and only if successful at interview. For further information please refer to the Access NI Code of Practice at [AccessNI Code of Practice \(nidirect.gov.uk\)](https://nidirect.gov.uk)

A copy of our policy on the secure handling, use, storage and retention of information is available on request.

In line with the Rehabilitation of Offenders (Exceptions)(NI) Order 1979 (as amended in 2014), NOW Group's will only ask about convictions which are defined as "not protected" for the purposes of obtaining a Standard or Enhanced disclosure. Please note that a criminal record will not necessarily be a bar to obtaining a position. A copy of our policy on the Recruitment of Ex-Offenders is available on request.

Values and Behaviours



All employees in NOW Group are required to subscribe to the values of the organisation and demonstrate these values through agreed behaviours in their day to day work and their relationships with participants, stakeholders and colleagues. Candidates will be expected to demonstrate relevant values and behaviours as part of the interview process.